

CLASSIFIED MESSAGE

ROUTING

DATE

S E C R E T

Ø144Z 30 MAY 62

TO : DIRECTOR

FROM :

ACTION: DPD (1-2-3-4-5-6-7-8-9-10)

INFO : S/C (11)

NJI

TOR: Ø215Z 30 MAY 62

PRIORITY

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DOCUMENT NO. 139

NO CHANGE IN CLASS. ☒☐ DECLASSIFIED

CLASS. CHANGED TO: TS S C

NEXT REVIEW DATE: 20/1

AUTH: HR 7-2-81

TO

1. DURING THE PAST FEW WEEKS SEVERAL CHANGES IN PERSONNEL

ORGANIZATION APPEAR TO HAVE TAKEN PLACE [REDACTED] WE HAVE A KEEN

INTEREST IN THE EFFECTS THAT MAY HAVE BEEN PRODUCED UPON

THE LANYARD PROGRAM, ALTHOUGH WE WERE NOT ADVISED IN ADVANCE THAT

( SUCH CHANGES WERE PLANNED, NOR WERE WE INFORMED OFFICIALLY BY YOU

( AFTER THEY HAD TAKEN PLACE. THE QUESTION NATURALLY ARISES, THERE-

FORE, WHETHER THE SITUATION NOW EXISTING RESULTED FROM CAREFULLY

STUDIED AND DELIBERATE CHANGES OR MORE NEARLY REPRESENTS THE OUT-

COME OF CHANCE CIRCUMSTANCES.

2. WE WOULD NOT IN ANY CASE WISH TO PARTICIPATE IN COMPANY  
 DECISIONS ON THESE MATTERS; HOWEVER, WE FEEL THAT A TIMELY REVIEW  
 OF WHERE WE NOW STAND WOULD BE HELPFUL TO ALL CONCERNED. WE

PROPOSE TO BRING A SMALL TEAM [REDACTED] DURING THE WEEK OF 4 JUNE  
 TO PERFORM AN INFORMAL SURVEY OF MANAGEMENT ARRANGEMENTS AS THEY

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APPLY TO THE LANYARD PROGRAM.

3. WE SHOULD LIKE TO HAVE A FULL PRESENTATION OF YOUR CURRENT ORGANIZATION, HOW IT WORKS, YOUR SCHEDULE AND MILESTONES FOR THE LANYARD PROGRAM, YOUR FINANCIAL PLAN AND A DISCUSSION OF ANY DIFFICULTIES, TECHNICAL OR OTHERWISE, WHICH MIGHT AFFECT QUALITY, SCHEDULE, OR COST. IN ADDITION, THE TEAM WOULD INTEND TO LOOK IN SOME DETAIL INTO A NUMBER OF MANAGEMENT SUBJECTS. WE SHOULD LIKE YOU TO PREPARE TO DISCUSS THE FOLLOWING:

A. WHAT MANAGEMENT METHODS ARE EMPLOYED TO EVALUATE STATUS AND PROGRESS? WHAT FOLLOWUP PROCEDURES ARE APPLIED TO DEFICIENCIES? WHAT IS THE TOP MANAGEMENT PARTICIPATION IN THESE REVIEWS?

B. DESCRIBE THE COST CONTROLS IN EFFECT AND THE LEVEL AT WHICH THEY ARE EXERCISED.

C. PRESENT A BREAKDOWN OF PRESENT AND FORECAST MANPOWER.

D. WHAT CONTROL IS EXERCISED ON THE APPLICATION OF OVERTIME?

E. EXPLAIN THE BUDGETING, ACCOUNTING AND COST-ESTIMATING PROCEDURES.

F. WHAT LEVEL OF ORGANIZATION IS AUTHORIZED TO APPROVE PROCUREMENTS OR COMMIT THE COMPANY FOR INCURRED COSTS?

G. LIST AND DISCUSS AVAILABLE FACILITIES AND ANY NEW ONES REQUIRED.

H. PROVIDE FUNCTIONAL STATEMENTS FOR THE MAJOR ORGANIZATIONAL ELEMENTS.

I. DESCRIBE THE AUTHORITY ASSIGNED TO PROJECT MANAGEMENT

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WITHIN THE COMPANY.

J. WHAT INTERNAL AUDIT PROGRAM EXISTS TO EVALUATE THE EFFECTIVENESS OF SYSTEMS AND PROCEDURES?

K. WHAT CONTROLS DOES MANAGEMENT EXERCISE OVER SCHEDULES, PRIORITY, COORDINATION, AND SCHEDULE CONFLICTS?

L. DESCRIBE THE TEST PROGRAM RELATIVE TO QUALIFICATION, ENVIRONMENT, SYSTEM INTEGRATION, RELIABILITY AND PERFORMANCE.

M. WHAT EMPHASIS IS PLACED UPON RELIABILITY?

N. DESCRIBE CHANGE CONTROL PROCEDURES.

O. DESCRIBE THE SPECIFICATION SYSTEM.

P. EXPLAIN HOW SYSTEM INTEGRATION IS PERFORMED.

Q. DESCRIBE QUALITY CONTROL PROCEDURES.

R. WHAT ACTIONS DO YOU THINK THE GOVERNMENT COULD TAKE

( ) ASSIST IN MEETING THE PROJECT OBJECTIVES AND IN REDUCING THE COST?

END OF MESSAGE

S/C NOTE: THIS MESSAGE HAS NOT BEEN  
RELAYED TO [REDACTED]

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